

Mission Statement

Toledo Christian School, working with Christian families, provides a challenging, college Preparatory education rooted in biblically-based, principals, equipping and discipling students to impact society and culture for Jesus Christ.

Statement of Faith

There is one God, who is infinitely perfect, existing eternally in three persons: Father, Son, and Holy Spirit. Jesus Christ is true God and true man. He was conceived by the Holy Spirit and born of the Virgin Mary. He died upon the cross as a substitutionary sacrifice and all that believe in HIM in total surrender and commitment are justified on the grounds of His kingdom of righteousness and peace.

The Holy Spirit is sent to indwell, guide, teach, empower the believer, and convince the world of sin, righteousness, and judgment.

The Word of God, the Old and New Testaments, inerrant as originally given, is inspired by God and is a complete revelation of His will for the salvation of men.

Man was originally created in the image and likeness of God; he fell through disobedience, incurring thereby both physical and spiritual death.

Salvation has been provided through Jesus Christ for all men; and those who repent and believe in Him are born again of the Holy Spirit, receive the gift of eternal life, and become the children of God.

There shall be a resurrection of the just and unjust.

The Second Coming of the Lord Jesus Christ is certain. This is the believer's blessed hope and is a vital truth, which is an incentive to holy living and faithful service.

Admissions Policies

One of the main tasks of the Admissions Committee is to preview the family, since our work is with the both the student and the parents. This is done by considering the application documents, interviewing the parents, references/recommendations and student transcripts. The school board also reserves the right to test any student applying for admission to verify grade placement. The family must show an active interest in the spiritual program of the school and must be people with whom the school board feels the teachers and staff can cooperate. The school board and administration must determine if Toledo Christian School is able to meet an applicant's educational needs and if the family is committed to the process of fulfilling our mission.

Non-Discriminatory Policy

Toledo Christian Schools admits students of any race, color, national origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school as long as they are in agreement with the TCS Statement of Faith, its philosophy and objectives.

Admissions procedures

Pupil admissions procedures and practices shall adhere to the guidelines adopted by the School Board of Toledo Christian Schools as listed here:

A. General

1. Our primary goal as a Christian school is to serve families from the evangelical Christian community.
2. All applicants must be in agreement and supportive of the TCS Statement of Faith.

B. Age

To be accepted for enrollment, a child must have reached the age of three by September 30th for pre-school, four for Pre-Kindergarten and 5 for Kindergarten.

C. Academics

1. Entrance tests may be required for grade placement and academic progress.
2. The grade placement for students is determined by the administration through previous grade attainment and results of testing.

D. Health

All students must submit a School Health Examination Record that includes a dentist's statement, physician's statement and immunization record within six months of admission to TCS. This form can be obtained from the school nurse if it is not already a part of your child's permanent school record.

- **Toledo Christian Schools conforms to the immunization requirements found in Ohio State Revised Code 3313.671 for all school children and requires adherence to the stipulations therein as a condition for admittance.**

E. Acceptance

1. Applicants must complete and submit required paperwork, pay application fee, complete placement testing and complete the family interview before acceptance is granted in writing.
2. Students are admitted on "probationary" status for their first academic quarter.
3. A key factor in admission is the relationship commitment of the family/student to the Lord Jesus Christ.
4. If determined during the admissions process that TCS is NOT a good fit for a particular family/student, they will be notified in writing.
5. Upon re-enrolling, students will be notified in writing of their acceptance for the ensuing school year.
6. Re-enrolling students should do so during the prescribed re-enrollment period. Acceptance of all re-enrolling students must be affirmed by the appropriate principal and confirmed in writing.
7. Family situations that include a legal guardian, full or shared custody must provide legal documentation detailing these arrangements along with the application.

PARENT AGREEMENT ACKNOWLEDGING STUDENT ELGIBILITY AT TOLEDO
CHRISTIAN SCHOOLS

Please read the following carefully. Your signature(s) indicates that you agree with the terms.

1. Commitment of Spiritual Support

- a. We/I support the mission and statement of Faith of Toledo Christian Schools as stated above.
- b. We/I agree that as a parent I am Biblically required to train my children as directed in Proverbs 22:6. "Train up a child in the way he should go and when he is old he will not turn from it." I understand that the home must be the primary basis for this training and the school, along with our church, is an extension of this training. In keeping with the Lord's direction and the spirit of this scripture we agree to:
 - i. Faithfully attend a church that teaches Jesus Christ is our Lord and Savior and where the authority of the Bible is taught. We recognize this practice will serve to reinforce the beliefs of our home and the curriculum taught daily in the classroom. We understand our child's eligibility can be placed in jeopardy if regular church attendance is not a family practice.
 - ii. Pray for our school, faculty and staff.
 - iii. Make a regular commitment to reading the Bible and applying its principles to our daily living. Model the same Christian values and lifestyle that we seek to instill in our students.
 - iv. Pledge diligence in our financial decisions making tuition payments on time and contributing to the school as the Lord leads.
 - v. Commit to handle any conflicts as guided by the school's Conflict Resolution Policy based on the principles found in Mathew 18, and further pledge that if for any reason irreconcilable differences arise, we will not try to circumvent school rules and procedures but agree to withdraw quietly and without delay.

2. General School Policies - We specifically agree to support Toledo Christian Schools' (hereafter referred to as TCS) goals, discipline, uniform dress code, curriculum, and program as a whole. In keeping with the support of the school we agree to support TCS by upholding the policies set forth in the Life Together Covenant and the Parent-Student Policy Handbooks. We also acknowledge that from time to time policies and regulations may change to meet the needs of TCS' purpose and mission. The following is a list of some of the support areas that are highlighted in TCS' policy guidelines, and is by no means meant to be a full list of all areas of parent responsibility.

- a. Agree to cooperate with TCS staff in a spirit of partnership in the training of children. This includes monitoring homework, grades, projects, assignments, supporting discipline, and attending parent conferences and other parent meetings in an effort to encourage our children to strive for excellence.
- b. Agree to monitor my children's participation in extra-curricular and athletic activities to teach them to support team unity and spirit.
- c. Agree to abide by the Athletic Code of Conduct for parents by monitoring my conduct at sporting events to set forth an example of proper moral character for the children of TCS.
- d. Understand that TCS does not tolerate obscenity, profanity, defamation of God's Word, disrespect toward staff members, fellow students or repeated disregard of school policies.
- e. Agree that if for any reason my child does not respond to the school environment or policies, I will do all I can to reinforce and support the policies during the nine week probationary period. If my student is not responding favorably, I will remove him/her from TCS.
- f. Understand that damage to school property by a student including, but not limited to, text books, school facilities, desks, chairs and equipment will be repaired or replaced at a cost to the parent.
- g. Aware that the school provides student medical insurance for normal school day activities and for specific extra-curricular activities. This insurance is secondary to the parents'/guardians' coverage

and very limited in dollar values of coverage. I have secured primary medical coverage for 2009-2010 school year for all students listed.

- h. Will execute and deliver to TCS, at its request, any and all documentation necessary or convenient for TCS to obtain from any school, academy, institute, or other educational institution and any and all information, data, records, documentation, or other materials relating in any way to my child's current or previous education. Falsification or omission of any student record is grounds for immediate dismissal.
- i. Toledo Christian Schools is allowed to use pictures and/or video clips of my/our children for promotional purposes and internal communications including; the TCS website, Update newsletter, promotional flyers, print advertisement, television advertisement, and school highlight packages. No student images will be used or authorized to be used by anyone other than for and by Toledo Christian Schools.
- j. Understand that TCS has a Uniform Dress Code and agree that our student shall abide by this policy at all times. In addition, I/We agree to set a moral example for my child by dressing in a manor to honor God and the school dress code policy when in the school building and at TCS sponsored events.
- k. Understand that TCS has a Computer Usage Policy and agree that our student shall abide by this policy at all times.
- l. Acknowledge and agree with items in the General School Policy listed above.

3. **Financial Policies** - We understand that tuition rates do not cover the cost of our student's tuition, therefore, we pledge our diligence and good stewardship in meeting all our financial responsibilities as laid out in the financial policies below that include timely payment of tuition and fees, contributing to the schools financial support as the Lord leads, and participation in mandatory fund raisers.

- a. **Timing of Tuition Payments** – TCS provides three options to parents for tuition payments thru FACTS Tuition Management. Options include: 1) full-year payments, 2) half-year payments, and 3) automatic monthly deductions. Full and half-year payments must be paid prior to July 1 (and July 1 and January 1 for half-year option) or family must go on monthly draws. All families must choose one of these options. Automatic payments are withdrawn on the 5th or 20th of each month. Depending on which date you choose your payments for 2010/2011 school year will begin as follows. Payments drawn on the 20th of each month begin their July payments on June 20. Payments drawn on the 5th of the month begin their July payments on July 5.
- b. **Accounts in Delinquent Status**
 - i. No account in delinquent status is eligible for re-enrollment until prior year is paid off.
 - ii. All accounts over 30 days past due must submit a written payment plan to Business Manager for approval. You may be asked to withdraw your child if your financial obligations are not maintained.
 - iii. No past due accounts are eligible to receive grade cards or any written or printed records.
 - iv. Parents are eligible for parent-teacher conferences but no written records will be provided.
 - v. All automatic payments returned by the bank will be assessed a NSF fee by FACTS Management as well as a late fee if applicable.
 - vi. Miscellaneous fees such as lab fees, graduation, re-enrollment, aftercare, tutoring, etc... are billed separately from monthly draws to provide greater consistency to parents in their monthly payment amount. You will need to write checks for these items when billed.
 - vii. Questions regarding your account balance should be directed to the Business Office.

- c. **Enrollment Cancellation Fee** – If your family is enrolled on June 30 and withdraws after this date, there will be a \$250 per student cancellation fee. If tuition has already been paid, \$250 per student will be applied to cancellation fee and not refunded. If tuition has not been paid, \$250 per student will continue to be charged to your account and no records will be released until payment is made in full. Student withdrawals must be confirmed by the Business Office before they are final.
 - d. **Year End Balances** - If you have a balance due you will be unable to re-enroll until balance is resolved. No seat will be held for your child until outstanding balances are paid.
 - e. **Re-Enrollment Fees – (Re-Enrollment fees are nonrefundable)**
 - i. Nonrefundable Re-Enrollment Fees will be due with online enrollment application to be considered for re-enrollment. See Tuition Schedule to get current rates.
 - ii. Accounts in good standing will receive priority class seating if paid prior to February 12.
 - iii. Filing of Re-Enrollment application and fee does not constitute automatic re-enrollment.
 - iv. Re-enrollment applications with balance due at application time or year-end will be denied re-enrollment for next school year and maybe asked to leave prior to year end. Accounts with balances will not be released grade cards or other records until full balance is paid.
 - f. **New Student Fees – (Nonrefundable)**
 - i. Nonrefundable new student fees will be due at time of online application to be considered for enrollment. See Tuition Schedule to get current rates.
 - ii. Filing of application or payment of fee does not constitute acceptance.
 - g. **Mandatory Fundraising Fee** – Due to the fact that tuition does not cover the full cost of a student’s education, all students are required to participate in mandatory school-wide fundraisers throughout the year. Information on fundraising fees will be distributed in the summer packets. Parents will be required to pay the difference between the fund raising fee required and amount actually raised as part of their tuition obligation.
 - h. **Mandatory Parent Service Hours** – Each TCS family is required to work 20 service hours per year (10 hours if all students are Caleb). If mandatory hours are not met, families will be charged \$10 for each hour not served. Due to health, childcare, and time restraints, we realize that serving all of the required hours is a burden for some of our families; therefore, we encourage all TCS families to donate extra hours to families in need of help attaining the required hours. Service hours are defined as hours served in any capacity that benefits the school at large. Monetary donations (i.e. team meals, class party expenses, etc.) will be credited at \$10 per hour.
4. **Declaration of Moral Integrity Policy** - Toledo Christian Schools expects all parents and guardians to model the same values and lifestyles it seeks to instill in its students. Therefore all parents must agree to read and follow the following Declaration of Moral Integrity. If for some reason, a parent feels they cannot sign it, please call the school office to setup and appointment.

“I am not engaging in, and promise that I will not engage in inappropriate sexual conduct. Inappropriate conduct includes, but is not limited to, such behavior as heterosexual activity outside of marriage (e.g., premarital sex, cohabitation, and extramarital sex), homosexual activity, sexual harassment, use or viewing of pornographic material or websites, or sexual abuse or improprieties toward minors as defined in Scripture and federal and state law.”

We understand that our failure to comply with the above will forfeit our student’s privilege of attendance.